

## PROCESS SERVICES INC.

The Premier Florida Process Service

## **Special Note**

\* Never place the Personal Name of the officer holding the position, only put their title such as director or secretary, on any paper unless they are being sued individually. This applies to all State Agencies. Positions change and some offices can be difficult if they have the opportunity to be.

Serving Department of Children & Family Services F/K/A Health & Rehabilitative, The Secretary C/O General Counsel

Department of Children & Family Services F/K/A Health & Rehabilitative Services \* 1323 Winewood BLVD Tallahassee, Florida 32399 (850) 488-2381

By Serving: The Secretary C/O General Counsel

\* The agency name changed in January 1997. They will no longer except any process that reads "Health & Rehabilitative Services".

Hopefully this will help you in filling out your service of process, preventing delays, numerous phone calls and having to re-do your paperwork!